Hillston Central School Student Access to the Internet Policy 2006

All students in public schools in NSW are provided with secure internet access and email by the NSW DET, unless otherwise requested by parents/guardians. This policy sets out the conditions under which students may use this facility at Hillston Central School.

This document should be read in conjunction with “Acceptable Use Of Internet And Email Services For Students In Schools” (NSW DET 2006), which may be found at https://www.det.nsw.edu.au/policies/general_man/general/accep_use/PD20060317.shtml

A username and password are required to access email, and to browse internet sites outside the NSW DET intranet.

Senior students at Hillston Central School are also provided with access to phone/fax, videoconferencing and computer technologies while involved in classes run by the Riverina Access Program. These guidelines also apply to these technologies.

1. All school computers and email can and will be monitored and/or recorded by school and DET staff, and there is no expectation of privacy.

2. Email, internet and technology at Hillston Central School is for use with school activities. They may not be used for personal or recreational purposes, except in special circumstances where permission has been given by a teacher. If a student is not sure whether an intended use is appropriate, they must check with their teacher.

3. Students may not visit any sites or send any emails that involve swearing, harassment or inappropriate sexual information, or any information that is racist, sexist, homophobic, hateful, unlawful or violent in nature.

4. If a student receives email or inadvertently access a site that involves swearing, harassment or inappropriate sexual information, or any information that is racist, sexist, homophobic, hateful, unlawful or violent in nature, they must report it to a teacher immediately.

5. Chain emails or any other form of spam must be immediately deleted, without attempting to forward, reply or respond in any way. Replying (including attempting to remove email addresses from any mailing list) may generate more spam email.

6. Copyrighted materials, including music and videos, must not be downloaded or shared.

7. Students must properly acknowledge the source of materials used in assignments and other school work.

8. No student may change or destroy - or attempt to change or destroy - any settings on school computers, or any other person’s data, or run/install unauthorised software.

9. Personal information such as full name, address or phone number of students, staff or community members must not be shared online.

10. Students must not give their password to any other student. If a student believes that another student knows their password, they must report it to a teacher so that their password can be changed.

11. If these rules are broken, access to email, internet and technology may be suspended or terminated, and the offender may be subject to other school disciplinary action and possible appropriate legal action.

Parents/guardians are requested to discuss these rules with their children to ensure they are understood.